I. CALL TO ORDER:

Commissioners:

Kuldip Atwal, Public Member
Doug Lofton, County Member
Brad Hudson, City Member
Andy Vasquez, County Member - Vice Chair
Rick West, City Member - Chair

Alternates:

Randy Fletcher, County Member Alternate
Dennis Pinney, Public Member Alternate
Bruce Buttacavoli, City Member Alternate

II. PLEDGE OF ALLEGIANCE:

III. ELECTION OF OFFICERS

In accordance with LAFCO’s Bylaws, conduct Election of Chair and Vice-chair for LAFCO for Fiscal Year 2019-2020

A. Election of Chair for FY 2019-2020

B. Election of Vice-Chair for FY 2019-2020

IV. APPROVAL OF MINUTES:

Approval of minutes from the May 1st, 2019 meeting.
V. **PUBLIC COMMUNICATIONS:**

Public Comment

Members of the public are invited to address the Commission on any matter of interest to the public that is not on the agenda for a period of time not exceeding 5 minutes. Pursuant to the Brown Act, the Commission cannot take any action on items not listed on the posted agenda but may add to a future agenda matters brought up under public comments for appropriate action at a future meeting.

VI. **PUBLIC HEARING:**

A. Initiate a Dissolution of CSA 1 (Royal Pines), CSA 56 and CSA 58.

**Action:** Adopt resolution no. 2019-0005 initiating the process of dissolution of CSA 1 (Royal Pines), CSA 56 and CSA 58 which have been determined to be inactive districts, as required by the California State Controller’s Office.

VII. **ACTION ITEMS:**

A. 2019-2020 Fiscal Year Budget Amendment.

**Action:** Adopt resolution no. 2019-0006 amending 2019-2020 budget to reestablish an appropriation of $14,203.80 for payment of LAFCO related costs and to refund the remaining Rue Lawsuit fund balance to RD784.

VIII. **OTHER BUSINESS:**

A. Ratify Administrative Order for an Out of Agency Agreement authorizing North Yuba Water District to provide emergency potable water to Aero Pines Association.

B. Discussion and review of the June 20th, 2019 Cemetery District Workshop.

C. Review Calafco letter regarding proposed new membership dues structure.

D. Authorize Staff and Commissioners to attend the Calafco annual conference at the Hyatt Regency in Sacramento on October 30, 2019 thru November 1, 2019.

E. Consider nominations for a Calafco Achievement Awards 2019 (due September 20, 2019)

F. Consider nomination for the Calafco Board of Directors (due Sept 30, 2019): County Member.

G. Designate LAFCo member to vote on behalf of Yuba LAFCo at the Calafco Annual Conference

IX. **EXECUTIVE OFFICERS AND COMMISSIONERS REPORTS:**
X. **ADJOURN TO THE NEXT MEETING ON Wednesday, November 6th, 2019.**

Commissioners – Please contact your alternate if you are unable to attend this meeting. Alternates are:

City - Bruce Buttacavoli  
County - Randy Fletcher  
Public - Dennis Pinney

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

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**Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority** Government Code Section 56325.1

**Public Comment**

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
- The total amount of time allotted for receiving public comment may be limited to 15 minutes.
- Any individual’s testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received. If you would like an item placed on a future agenda, you may do so by contacting the Commission at (530) 749-5467.

**Procedure for Public Hearing:**

The public may address the Commission on each agenda item during the Commission's consideration of the item. When doing so, and when commenting on non-agenda items, we ask that the public kindly be recognized by the Chair before speaking, and to please keep their remarks brief. If several persons wish to address the Commission on the same item, or if any person's comments are excessive, the Chair may limit any person's input to 5 minutes. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

**Accessibility**

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible. If other accommodations are required to assist a person with a disability to participate in the meeting, please contact the Commission Clerk 24 hours before the meeting as indicated below.

**Disclosure & Disqualification Requirements**

Any person or group of persons acting in concert who directly or indirectly contribute $1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Yuba LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§54700.1 and 81000 et seq. Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660.

A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an “entitlement for use” (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received $250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires
any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding.

Late-Distributed Materials. Any material submitted to the Commission after this agenda is posted will be made available for public inspection as soon as possible in the LAFCO office, as indicated below.

*Contact LAFCO Staff:* LAFCO staff may be contacted at 530-749-5467 or by mail at Yuba LAFCo c/o John Benoit, Executive Officer 915 8th Street, Suite #130, CA 95901 or by email at phensley@co.yuba.ca.us or by fax at (530) 749-5468.
1. **CALL TO ORDER:**

   At 6:03 p.m. a meeting of the Yuba County Local Agency Formation Commission (LAFCO) was called to order by the Chair, Commissioner West, with Commissioners Atwal, Lofton, Vasquez, and Public Alternate Pinney and City Alternate Hudson were present. Commissioners Samayoa and Alternate Commissioners Fletcher were absent. Also present were Executive Officer John Benoit, Legal Counsel David Ruderman and LAFCo Clerk-Analyst Paige Hensley.

2. **PLEDGE OF ALLEGIANCE:**

   Commissioner West led the commission in the Pledge of Allegiance.

3. **APPROVAL OF MINUTES**

   The minutes from the March 6th meeting were unanimously approved upon motion from Commissioner Vasquez and seconded by Commissioner Lofton.

4. **PUBLIC COMMUNICATIONS**

   Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:
   
   - Items not appearing on the agenda must be within the Commission’s subject matter jurisdiction.
   - No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).
   - The total amount of time allotted for receiving public comment may be limited to 15 minutes.
   - Any individual’s testimony may be limited to 5 minutes. Time to address the Commission will be allocated on the basis of the number of requests received. If you would like an item placed on a future agenda, you may do so by contacting the Commission at (530) 749-5467.

   **There were no Public Comments**
5. **PUBLIC HEARING:**

A. **Consideration of LAFCO File No. 2019-0001 Horseshoe Detachment/Reclamation District 784 (RD784):** A request to detach approximately 1743.5 acres of territory known as the Horseshoe Area from the RD784

**Staff Report:**

John Benoit, Executive Officer, presented the staff report, explaining staff is recommending the Horseshoe area be detached from RD784 as a result of the litigation settlement.

David Ruderman, LAFCO Counsel, advised changing the citation in section 17 of the proposed resolution from 56662 to 56663.

David Ruderman, LAFCo Counsel, explained if any Commissioner had property in the detachment area there would have a conflict of interest.

**Public Hearing was opened.**

Steve Fordice, General Manager of RD784, stated the district supports the detachment of the Horseshoe Area as a result of a legal settlement.

**There being no public comment the Public Hearing was closed.**

**Action:** Upon motion of Commissioner Lofton and seconded by Commissioner Vazquez the Commission unanimously adopted resolution No. 2019-0003 approving the detachment of the Horseshoe area from RD784. **AYES:** Atwal, Hudson, Lofton, Vasquez and West; **NOES:** None; **ABSENT:** Commissioner Samayoa; **ABSTAIN:** None

**At 6:13 p.m. Chairman West skipped ahead to hear Agenda item 6A-Workshop**

B. **Final Budget for Fiscal Year 2019-2020.**

**Staff Report:**

John Benoit, Executive Officer, presented the final budget.

**Public Hearing was opened.**

**There being no public comment the Public Hearing was closed.**

**Action:** Upon motion of Commissioner Vazquez and seconded by Commissioner Atwal the Commission unanimously adopted resolution No. 2019-0004 approving the final 2019-2020 Fiscal Year Budget. **AYES:** Atwal, Hudson, Lofton, Vasquez and West; **NOES:** None; **ABSENT:** Commissioner Samayoa; **ABSTAIN:** None.
6. **WORKSHOP:**

A. Conduct a goal setting workshop for Yuba LAFCO with regards to Yuba LAFCO’s role in orderly growth in Yuba County and discuss the need and methods of achieving consolidations of certain services:

John Benoit, Executive Officer, reminded the commission of the previous workshop discussion about LAFCO’s role with Special Districts and discussed the need for an agreed upon consistent methodology going forward with the municipal service reviews.

Commissioner Vasquez suggested seeing if the fire district would be willing to come in to meet with LAFCO about a consolidation effort.

Commissioner Vasquez suggested inviting the cemetery districts to come discuss possible consolidation.

John Benoit discussed the inability of some of the smaller districts to meet state law requirements, such as conducting audits and maintaining websites.

Commissioner Lofton explained the smaller volunteer districts are poor.

Commissioner Lofton explained fire, wastewater treatment and disposal will be a big issue in the south county.

Commissioner West stated the wastewater issue is already being discussed, but would like to make sure Beale AFB is included in the conversation.

Commissioner West would like to see a discussion begin with the cemetery districts about shared services.

Commissioner Pinney asked if there is a way to help them share services, but allow them to still have some autonomy.

David Ruderman advised the Commission that LAFCO has the authority to initiate a consolidation upon completion of a special study with findings to support that, but explained another option would be to enter into a shared services agreement.

Commissioner Hudson inquired about the recent discussion of fire district consolidations.

After much discussion, the Commission directed staff to invite the Cemetery Districts to come to a LAFCO meeting to discuss their districts needs and the possibility of shared services.

7. **CLOSED SESSION:**

   Conference with Labor Negotiator (Gov. Code § 54957.6)
   Name of agency negotiator to attend closed session: Rick West
   Unrepresented employee: Executive Officer
The Commission entered into the closed session at 6:38 p.m. and returned at 6:43 p.m.

8. REPORT OUT OF CLOSED SESSION, IF ANY

There was no reportable action taken in closed session.

**At 6:43 p.m. Chairman West discussed Item 5B-2019-2020 FY Final Budget**

9. OTHER BUSINESS:

A. Consider Amendment #1 to Executive Officer Services Agreement

   **Action:** Upon motion of Commissioner Lofton and seconded by Commissioner Vasquez the Commission unanimously voted to amend the Executive Officer Services Agreement. **AYES:** Atwal, Hudson, Lofton, Vasquez and West; **NOES:** None; **ABSENT:** Commissioner Samayoa; **ABSTAIN:** None

B. Consider sending a letter in Opposition to the proposed AB-600

   John Benoit explained LAFCO’s opposition to proposed AB-600.

   **Action:** Upon motion of Commissioner Vasquez and seconded by Commissioner Lofton the Commission unanimously voted to authorize sending a letter of opposition to proposed AB-600. **AYES:** Atwal, Hudson, Lofton, Vasquez and West; **NOES:** None; **ABSENT:** Commissioner Samayoa; **ABSTAIN:** None

10. EXECUTIVE OFFICERS AND COMMISSIONERS REPORTS:

A. CALAFCO Staff Conference Report

   John Benoit, Executive Officer, gave a summary of the recently attended CALAFCO Conference.

   John Benoit, Executive Officer, spoke of guidelines for Municipal Service Reviews.

   Commissioner Vasquez asked if Yuba LAFCO can develop a checklist for Fire Municipal Service Reviews.

   John Benoit, Executive Officer, explained Yuba LAFCO could develop a checklist and suggested one be done for cemetery districts.

   David Ruderman was on a conference panel discussing checklists for Municipal Service Reviews and explained the data is critical however LAFCO needs to make determinations based on that data.

B. Legislative Update

   There was no Legislative Update to be given.
There were no Commissioner Reports given.

11. **ADJOURN:**

There being no further business, the meeting was adjourned at 7:01 p.m. to the next meeting on July 3rd, 2019 at 6:00 p.m. in the Board of Supervisors Chamber, 915 8th Street, Marysville.

Approved,

______________________________
Rick West, Chair

ATTEST: JOHN BENOIT
EXECUTIVE OFFICER

By: Paige Hensley, Yuba LAFCO Clerk-Analyst
RESOLUTION NO. 2019-0005

A RESOLUTION OF THE YUBA LOCAL AGENCY FORMATION COMMISSION INITIATING PROCEEDINGS FOR THE DISSOLUTION OF THE COUNTY SERVICE AREAS CSA 1 (Royal Pines), CSA 56 (LINDA) and CSA 58 (BROWNS VALLEY) IN YUBA COUNTY, CALIFORNIA

WHEREAS, On October 21, 2018 the State Controller provided Yuba LAFCo with notification that the River Highlands CSD and CSAs 1, 56, 57, and 58, should be dissolved since these districts are inactive; and

WHEREAS, After research it was determined that the River Highlands CSD is active, not meeting the definition in Government Code 56042.

WHEREAS, County Service Area #57 was previously developed and the Department of Public Works will hold a Prop 218 vote with property owners within that CSA to determine if they will agree to an assessment or whether or not the voters wish to have the CSA dissolved; and

WHEREAS, The remaining County Service Areas 1 (Royal Pines), 56 (Linda) and 58 (Browns Valley) are districts existing and no longer operating pursuant to County Service Area Law (California Government Code section 25210.1 et seq.); and

WHEREAS, the Yuba Local Agency Formation Commission prepared and adopted a Sphere of Influence for County Service Areas in Yuba County and has made a determination that CSA #56 (Linda), CSA #58 (Browns Valley) are inactive and should be dissolved; and

WHEREAS, A Service Review and Sphere of Influence for County Service Area #1 (Royal Pines) was never adopted. According to LAFCo records it remains unclear as to whether this 201-acre more or less CSA exists or not. Nevertheless a filing with the Board of Equalization was made and the effective date of its formation was December 16, 1969. This filing was for water, structural fire and garbage collection which are provided by other service agencies in northern Yuba County. The Board of Supervisors passed resolution 1972-242 revoking approval of the final map tract 160 (Royal Pines Subdivision)

WHEREAS, CSA 56 is a seven-acre tract of land located east of Riverside Drive, southwest of Alicia Avenue and northwest of Feather River Boulevard in the community of Linda. The CSA was formed in 1994 to provide street and drainage maintenance, and landscaping and lighting services. There have been no annexations to the CSA following its formation, and no amendments to the SOI following its adoption.

WHEREAS, CSA 58 is a 338-acre tract of land located approximately three miles east of the community of Browns Valley, in the vicinity of the intersection of Peoria Road and Township Road. The CSA was formed in 1994 to provide to provide maintenance of road and drainage facilities and a fire suppression water distribution system. There have been no annexations to the CSA following its formation, and no amendments to the SOI following its adoption.

1 LAFCO resolution 1993-14.
2 LAFCO resolution 1994-06.
WHEREAS, Chapter 334, Statutes of 2017 (Senate Bill 448) added provisions to the LAFCo Act requiring the State Controller’s Office (SCO) to create a list of inactive special districts based on information in the district’s Financial Transactions Reports and to annually publish a list of inactive districts; and

WHEREAS, Pursuant to Government Code Section 56042 an inactive district must meet all of the following criteria to be considered inactive:

“(a) The special district is as defined in Section 56036.
(b) The special district has had no financial transactions in the previous fiscal year.
(c) The special district has no assets and liabilities.
(d) The special district has no outstanding debts, judgments, litigation, contracts, liens, or claims”.

WHEREAS, a notice of intent was published to adopt this initiating resolution at the September 4, 2019 LAFCo meeting; and

NOW THEREFORE the Yuba Local Agency Formation Commission hereby resolves, orders and determines the following:

The Yuba Local Agency Formation Commission hereby initiates the dissolution of County Service Areas #1, #56, and #58 as required in Chapter 334, Statutes of 2017 (Senate Bill 448) and directs the Executive Officer to set a hearing before LAFCo to formally dissolve these districts; and

PASSED AND ADOPTED, by Yuba LAFCo on this 4th day of September 2019

AYES:

NOES:

ABSENT:

ABSTAIN:

______________________________
Rick West, Chair
Yuba Local Agency Formation Commission

Attest:

______________________________
John Benoit
Yuba LAFCo Executive Office
CSA #1 (Royal Pines - Tract Map)
BEFORE THE YUBA LOCAL AGENCY FORMATION,  
YUBA COUNTY, STATE OF CALIFORNIA

IN RE:

RESOLUTION ADOPTING AN )
AMENDMENT TO ITS 2019-2020 FISCAL )
YEAR BUDGET OF THE YUBA LOCAL )
AGENCY FORMATION ) RESOLUTION NO. 2019 - 0006 )
COMMISSION

WHEREAS, Yuba LAFCO is required by Government Code Section 56381(a) to adopt annually, following a noticed public hearing, a proposed budget by May 1st and a final budget by June 15th; and,

WHEREAS, the Commission has prepared a proposed budget for public review which was adopted on March 6, 2019; and,

WHEREAS, the Executive Officer has prepared a final budget including a budgeted carryover, and contingency, which was adopted on May 1st, 2019; and

WHEREAS, an amendment to the adopted FY 2019-2020 budget is necessary to establish an appropriation and expenditure for the remaining funds in the 2018-2019 Special Litigation Fund Account. These funds need to be included in the FY 2019-2020 LAFCo budget to pay ongoing costs relating to a lawsuit (Rue et al.) involving the Reclamation District 784 Project (LAFCo File 2016-0002).

WHEREAS, the Commission has considered the budget amendment in light of the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000;

NOW THEREFORE, Yuba Local Agency Formation Commission does hereby determine, resolve, and order the following:

1. That Yuba LAFCO hereby adopts an amendment to its adopted final 2019-2020 budget to include re-establishing an appropriation of $14,203.80 to pay LAFCo related costs for the Rue lawsuit regarding LAFCo File 2016-0002.

2. That Yuba LAFCo hereby adopts an additional expenditure account in its 2019-2020 budget to be funded from a transfer from the LAFCo 2018-2019 carryover balance in the amount of $14,203.80.

3. Direct the Executive Officer or his designee to transmit a copy of this resolution to the Yuba County Water Agency as well as sign any required related appropriation and expenditure documents.

Yuba LAFCO FY 2019-2020 Budget Amendment 1
Resolution 2019-0006
September 4, 2019
PASSED AND ADOPTED by the Yuba Local Agency Formation Commission at a regular meeting of said Commission held on September 4, 2019 by the following roll call vote:

AYES:

NOES:

ABSTAINS:

ABSENT:

______________________________
Chair or Vice-Chair
YUBA LOCAL AGENCY
FORMATION COMMISSION

ATTEST: JOHN BENOIT
EXECUTIVE OFFICER

______________________________
APPROVED AS TO FORM:

David Rudernan
LAFCO COUNSEL
August 12, 2019

TO: Member LAFCos

SUBJECT: Proposed new dues structure for approval at 2019 Annual Business Meeting

Dear Member LAFCos:

The CALAFCO Board of Directors continues to develop services to meet the evolving needs of our members, yet we find ourselves continually challenged to meet those needs with limited resources.

At the CALAFCO Annual Meeting in Yosemite last fall, the Board explained that additional revenues must be raised to close the ongoing structural deficit, which the association has operated with since its inception. As many of you heard, CALAFCO has had an unhealthy reliance on Conference revenue to balance the budget which is not a sound fiscal practice. After receiving your feedback during the roundtable discussions at the Conference and after process of almost 18 months, the Board took a two-phase approach to addressing the ongoing structural deficit.

First, as a short-term strategy to address this structural deficit in FY 2019-20, the Board approved a one-time cost sharing option in which member LAFCo dues were increased by 16.25% and the Board used one-time Conference net profits to close the deficit ($33,452 raised through the 16.25% increase and $31,138 coming from Conference net profit). As we move into FY 2019-20, the adopted budget has a structural deficit of $37,980.

The Board was also committed to a long-term strategy of revising the current dues structure into a more sustainable model. As a result, at their May 10, 2019 meeting, the Board considered several options for a new dues structure brought forward from the Finance Ad Hoc Committee. This Committee undertook a lengthy and detailed process, considering eleven (11) different options before deciding on the two brought to the Board.

After much discussion and careful consideration, the Board unanimously approved presenting the proposed new dues structure to you, the membership, for a vote at the October 31, 2019 Annual Business Meeting. A new dues structure requires the approval of the membership as it is a change in the Bylaws.

The structure is population based with a number of variables including an annual base rate, population threshold and a per capita rate. Population data will be updated annually.

The first step to changing the dues structure is for the membership to discuss it at the Annual Business Meeting and vote. Should the membership approve the new structure, the Board will adopt policies relating to the three variables. To help you better understand the process up to this point in time, a Q&A document has been created and included with this letter. It provides details and answers to the questions we know many of you have. Additionally we are including a matrix of what the new dues structure looks like for the first year of implementation (FY 2020-21) should the membership approve.

Also the Annual Business Meeting Agenda and meeting packet will contain a full staff report with details and the proposed changes to the Bylaws associated with the new dues structure. This will be published early August.

We understand raising dues at any time is a difficult proposition. Our work at CALAFCO strives to support the success and meet the needs of all member LAFCos, large and small. We are committed to continually enhancing the services of CALAFCO and fulfilling our mandate “to assist member LAFCos with educational and technical resources that otherwise would not be available.” We hope you will agree when we discuss this at our Annual Business Meeting at this year’s Conference.

We and the rest of the Board are available to answer any questions you may have. You are encouraged to seek out the feedback of your regional Board members.

On behalf of the CALAFCO Board of Directors,

Josh Susman
Chair of the Board

Pamela Miller
Executive Director

Co: CALAFCO Board of Directors
enclosures
CALAFCO BULLETIN
Proposed LAFCo Membership New Dues Structure

To be presented to the Membership for consideration and vote at the 2019 Annual Business Meeting in Sacramento, California on October 31, 2019

Questions & Answers

Question: How did the Board come up with the proposed dues structure?
Answer: The Board spent over a year deliberating the structural deficit and dues structure through their Finance Ad Hoc Committee. They considered feedback received from the membership at the 2018 Annual Conference from the regional roundtable discussions and the message to work towards a more sustainable dues structure model. The Board discussed at length options presented to them by the Ad Hoc Committee in February and May.

Question: Why was this structure selected over other options considered?
Answer: After extensive research and discussion by the Ad Hoc Committee, and after considering a variety of possible structures including those based on LAFCo budget, County category (urban-suburban-rural), flat rate increases and population, ultimately it was a population-based structure that was favored. The Ad Hoc Committee presented two options to the Board with this population-based structural model and the Board agreed the population-based structure created the fewest irregularities to resolve and created a more sustainable funding formula. Ultimately this structure was unanimously approved by the Board.

Question: What are the variables in the formula?
Answer: The formula includes: (1) A flat annual fee or base rate (each LAFCo will pay the same flat rate); (2) Population threshold number; and (3) A per capita rate.

Question: How will these variables be determined each year as CALAFCO considers member LAFCo dues?
Answer: Should the membership approve the new structure, the Board will create policies to support the new structure. These policies will include the consideration of each of these variables and possible future adjustments. These policies will include keeping the Board’s discretion to increase the dues by the CPI annually.

Question: Where will the population data come from?
Answer: The population data will be updated annually as the Board considers the next fiscal year dues. The data source to be used for updates is the California Department of Finance population estimates.

Question: Is CALAFCO still budgeting for a net profit for the Annual Conference and how does that impact the annual budget?
Answer: Yes. The Board has given clear direction that each year the annual budget should have a 15% net profit built into the budget for the Annual Conference (pursuant to Board Policy 4.2). CALAFCO’s current FY 2019-20 budget calls for a 15% (or $20,817) net profit. This net profit is still used to help balance the budget. However, the goal is for CALAFCO to move away from the unhealthy and unsustainable reliance on any higher net profit assumptions to balance the budget and fill the structural deficit.

The Ad Hoc Committee and the Board discussed at length using sponsorships to boost revenue and the Board continues to feel this revenue is unreliable and unpredictable and therefore unrealistic to use as a reliable revenue source.

Question: How were the proposed base rate, population threshold and per capita rate selected?
Answer: First, the Board committed to using the FY 2018-19 dues as the baseline from which to work, which they did (the FY 2018-19 dues are lower than the FY 2019-20 dues). The Board anticipated the FY 2020-2021 operational costs to be close to $300,000, which was the baseline budget number from which they worked. The Ad Hoc Finance Committee considered eleven (11) different options before deciding on the population-based model with the three variables. To narrow that further, after looking at several (three) options with different variable numbers, the Board selected the current formula ($1,000 base rate, 700,000 population threshold, per capita rate of 0.013802199 and population estimates for 2020 given that is the year the new dues structure would take effect, should it be approved). While this and other formulas realized the $300,000 anticipated operational budget, these particular variables created dues for each LAFCo that the Board felt were the most equitable at this time.
Question: **How is this structure different than the current structure?**

Answer: The straight 3-category model no longer effectively serves the Association’s member LAFCos. County populations vary enough that 3 categories just did not accurately capture the broader population picture. With the proposed model, the gap in the amount paid between the more populated rural LAFCos and their suburban colleagues has been reduced, as has the gap between the higher populated suburban LAFCos and the urban LAFCos.

Question: **Are LAFCos in counties with a population over 700,000 exempt from any future increase based on population growth?**

Answer: The proposed changes call for the Board to set the population threshold annually. Should the membership approve this proposed structure, the Board will set policies around the variables of population threshold, base rate and per capita rate. This means that population threshold can change based on Board discretion.

Question: **What if our LAFCo has a financial hardship? Is that still addressed in the Bylaws?**

Answer: Yes. The Board unanimously agreed to keep the provision of allowing any LAFCo with a financial hardship to bring that to the Board for consideration. (Please refer to Bylaws Section 2.2.4).

Question: **What will the dues be for my LAFCo if the membership approves this new structure?**

Answer: The spreadsheet accompanying this bulletin details what the first year will look like with this formula. As a starting point, the Bylaws will reflect the formula used to get at these rates and the rate chart itself. That detailed information will be contained in the meeting packet for the October 31, 2019 Annual Membership meeting.

Question: **When will the membership vote on this proposed structure?**

Answer: The proposed structure is being presented to member LAFCos for voting at the Annual Business meeting on October 31, 2019 during the Annual Conference in Sacramento. The Annual Business Meeting agenda and meeting packet will be distributed in early August, allowing approximately three months for discussion prior to the vote.

Question: **Can we vote by proxy or absentee ballot if we are not attending the Annual Business meeting?**

Answer: No, all member LAFCos must be present to vote at the Annual Business meeting pursuant to Bylaws Section 3.7. For purposes of voting, each member LAFCo must be in good standing – which means all dues are current and paid in full by September 30, 2019. Further, each member LAFCo shall submit to CALAFCO the name of their voting delegate by September 30, 2019.

Question: **What happens if the membership does not approve the proposed new dues structure?**

Answer: The Association will continue to have a structural deficit and may need to rely on accessing Fund Reserves to balance the budget. Further, in order to have a balanced budget, without additional sustainable and reliable revenues, expenses will need to be reduced which will equate to a reduction in services offered.

Question: **Who can I talk to if I have questions?**

Answer: If you have questions you are encouraged to contact Pamela Miller, CAL AF CO’s Executive Director at pmiller@calafco.org or 916-442-6536. You can also contact the CALAFCO Board Chair Josh Susman at jsusman@calafco.org. You are highly encouraged to reach out to any of your regional Board members and/or your regional staff representatives. All of their names and contact information can be found on the CALAFCO website at www.calafco.org.
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CALAFCO
Proposed member LAFCo dues structure and dues beginning FY 2020-21

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<tr>
<th>County</th>
<th>Population Estimate 2020</th>
<th>Population For Dues Calculation</th>
<th>Base Dues</th>
<th>Per Capita Dues</th>
<th>Base + Per Capita Dues</th>
<th>Total Per Capita Rate</th>
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As proposed, the formula described below is used to create the proposed FY 2020-21 dues as noted above.

Notwithstanding the foregoing, Member LAFCO annual membership dues shall be levied based upon a formula that includes the following components:

1. Dues are population based. The fiscal year 2020-2021 dues uses a 0.013802199 per capita rate and 2020 population estimates based on data from the California Department of Finance.

2. A base charge as set by the Board of Directors, which shall be the same for each LAFCO. The base charge for fiscal year 2020-2021 is $1,000 per LAFCO.

3. A population threshold as set by the Board of Directors.

4. Population estimates per County updated annually based on data provided by the California Department of Finance.

5. The per capita rate shall be set by the Board of Directors.

6. No LAFCO will pay less than its current dues based on the baseline dues of fiscal year 2018-2019.
Date: July 10, 2019

To: LAFCo Commissioners and Staff
   CALAFCO Members
   Other Interested Organizations

From: CALAFCO Achievement Awards Committee

Subject: 2019 CALAFCO Achievement Award Nominations

Each year, CALAFCO recognizes outstanding achievements by dedicated and committed individuals and/or organizations from throughout the state at the Annual Conference Achievement Awards Ceremony.

Recognizing individual and organizational achievements is an important responsibility. It provides visible recognition and support to those who go above and beyond in their work to advance the principles and goals of the Cortese-Knox-Hertzberg Act. We invite you to use this opportunity to nominate the individuals and organizations you feel deserve this important recognition. Please carefully review the nomination instructions and the criteria for each category.

To make a nomination, please use the following procedure:

1. Nominations may be made by an individual, a LAFCo, a CALAFCO Associate Member, or any other organization. There is no limit to the number of nominations you can submit.

2. Please use a separate form (attached) for each nomination. Nominations must be submitted with a completed nomination form. The form is your opportunity to highlight the most important points of your nomination.

3. Nominations must be limited to no more than 1500 words or 3 pages in length maximum. You are encouraged to write them in a clear, concise and understandable manner. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount will be returned.

4. All supporting information (e.g. reports, news articles, etc.) must be submitted with the nomination. Limit supporting documentation to no more than 5 pages. If the Awards Committee members require additional information, you will be contacted with that request. Any nomination received that exceeds this amount will be returned.

5. All nomination materials must be submitted at one time and must be received by the deadline. Electronic submittals are encouraged.

6. Nominations and supporting materials must be received no later than 5:00 p.m., Friday, September 20, 2019.

   Send nominations via e-mail, or U.S. mail to:

   Stephen Lucas, CALAFCO Executive Officer
   c/o Butte LAFCo
   1453 Downer Street, Suite C
   Oroville, CA 95965
   slucas@calafco.org

Members of the 2019 CALAFCO Board of Directors Awards Committee are:

Mike Kelley, Committee Chair (Imperial LAFCo, Southern Region) mkelley@calafco.org
Cheryl Brothers (Orange LAFCo, Southern Region) cbrothers@calaco.org
Debra Lake (Humboldt LAFCo, Northern Region) dlake@calafco.org
Margie Mohler (Napa LAFCo, Coastal Region) mmohler@calafco.org
Daniel Parra (Fresno LAFCo, Central Region) dparra@calafco.org

Please contact Steve Lucas, CALAFCO Executive Officer, at slucas@calafco.org or (530) 538-7784 with any questions. A list of the previous Achievement Award recipients is attached to this announcement.
Nomination Form

**NOMINEE - Person or Agency Being Nominated:**

- Name:
- Organization:
- Address:
- Phone:
- E-mail:

**NOMINATION CATEGORY** (check one – see category criteria on attached sheet)

- Outstanding CALAFCO Member
- Most Effective Commission
- Outstanding Commissioner
- Outstanding LAFCo Professional
- Outstanding LAFCo Clerk
- Outstanding CALAFCO Associate Member
- Project of the Year
- Distinguished Service Award
- Government Leadership Award
- Legislator of the Year (must be approved by the full CALAFCO Board)
- Mike Gotch Courage and Innovation in Local Government Award
- Lifetime Achievement Award

**NOMINATION SUBMITTED BY:**

- Name:
- Organization:
- Address:
- Phone:
- E-mail:
NOMINATION SUMMARY
In no more than 250 words, summarize why this recipient is the most deserving of this award.

ACHIEVEMENTS
Please indicate the reasons why this person or agency deserves to be recognized (Remember to keep this portion to 1500 words or 3 pages maximum and use additional sheets as needed):
CALAFCO ACHIEVEMENT AWARD CATEGORIES

CALAFCO recognizes excellence within the LAFCo community and the full membership by presenting the Achievement Awards at the CALAFCO Annual Conference. Nominations are being accepted until **5:00 p.m., Friday, September 20, 2019** in the following categories:

- **Outstanding CALAFCO Member**
  Recognizes a CALAFCO Board Member or staff person who has provided exemplary service during the past year.

- **Distinguished Service Award**
  Given to a member of the LAFCo community to recognize long-term service by an individual.

- **Most Effective Commission**
  Presented to an individual Commission to recognize innovation, streamlining, and/or initiative in implementing LAFCo programs; may also be presented to multiple Commissions for joint efforts.

- **Outstanding Commissioner**
  Presented to an individual Commissioner for extraordinary service to his or her Commission.

- **Outstanding LAFCo Professional**
  Recognizes an Executive Officer, Staff Analyst, or Legal Counsel for exemplary service during the past year.

- **Outstanding LAFCo Clerk**
  Recognizes a LAFCo Clerk for exemplary service during the past year.

- **Outstanding CALAFCO Associate Member**
  Presented to an active CALAFCO Associate Member (person or agency) that has advanced or promoted the cause of LAFCos by consistently producing distinguished work that upholds the mission and goals of LAFCos, and has helped elevate the roles and mission of LAFCos through its work. Recipient consistently demonstrates a collaborative approach to LAFCo stakeholder engagement.

- **Project of the Year**
  Recognition for a project-specific program that involved complex staff analysis, community involvement, or an outstanding solution.

- **Government Leadership Award**
  Presented to a decision-making body at the city, county, special district, regional or state level which has furthered good government efforts in California.

- **Legislator of the Year**
  Presented to a member of the California State Senate or Assembly in recognition of leadership and valued contributions in support of LAFCo goals. Selected by CALAFCO Board.

- **Mike Gotch Courage and Innovation in Local Government Award**
  Presented to an individual who has taken extraordinary steps to improve and innovate local government. This award is named for Mike Gotch: former Assembly Member, LAFCo Executive Officer and CALAFCO Executive Director responsible for much of the foundations of LAFCo law and CALAFCO. He is remembered as a source of great inspiration for staff and legislators from throughout the state.

- **Lifetime Achievement Award**
  Recognizes any individual who has made extraordinary contributions to the LAFCO community in terms of longevity of service, exemplary advocacy of LAFCO-related legislation, proven leadership in approaching a particular issue or issues, and/or demonstrated support in innovative and creative ways of the goals of LAFCOs throughout California. At a minimum, the individual should be involved in the LAFCO community for at least ten years.
# CALAFCO Achievement Award Recipients

## 2018

- **Distinguished Service Award**
  - John Withers, Orange LAFCo

- **Most Effective Commission**
  - Santa Clara LAFCo

- **Outstanding Commissioner**
  - Margie Mohler, Napa LAFCo

- **Outstanding LAFCO Professional**
  - George Williamson, Del Norte LAFCo

- **Outstanding LAFCO Clerk**
  - Elizabeth Vaidez, Riverside LAFCo

- **Outstanding CALAFCO Associate Member**
  - Best Best & Krieger

- **Project of the Year**
  - Lake LAFCo, water services consolidation

- **Government Leadership Award**
  - City of Porterville, County of Tulare, Dept. of Water Resources, State Water Resources Control Board, Governor's Office of Emergency Services, Self Help Enterprises, Community Water Center for East Porterville water supply project

- **Mike Gotch Courage & Innovation in Local Government Leadership Award**
  - Mike Ott, San Diego LAFCo

- **Legislator of the Year**
  - Assembly Member Anna Caballero

- **Lifetime Achievement Award**
  - Pat McCormick, Santa Cruz LAFCo, George Spiliotis, Riverside LAFCo

## 2017

- **Most Effective Commission**
  - Los Angeles LAFCo

- **Outstanding CALAFCO Member**
  - Sblend Sblendorio, Alameda LAFCo

- **Outstanding Commissioner**
  - John Marchand, Alameda LAFCo

- **Outstanding LAFCO Professional**
  - Paul Novak, Los Angeles LAFCo

- **Outstanding LAFCO Clerk**
  - Richelle Beltran, Ventura LAFCo

- **Outstanding CALAFCO Associate Member**
  - Policy Consulting Associates

- **Project of the Year**
  - County Services MSR, Butte LAFCo

- **Government Leadership Award**
  - Santa Rosa Annexation, Sonoma LAFCo

- **Lifetime Achievement Award**
  - San Luis Obispo County Public Works Dept.

- **Kathy Rollings McDonald (San Bernardino)**

## 2016

- **Distinguished Service Award**
  - Peter Brundage, Sacramento LAFCo

- **Most Effective Commission**
  - San Luis Obispo LAFCo

- **Outstanding CALAFCO Member**
  - John Leopold, Santa Cruz LAFCo

- **Outstanding Commissioner**
  - Don Tatzin, Contra Costa LAFCo

- **Outstanding LAFCO Professional**
  - Steve Lucas, Butte LAFCo

- **Outstanding LAFCO Clerk**
  - Cheryl Carter-Benjamin, Orange LAFCo

- **Project of the Year**
  - Countywide Water Study, (Marin LAFCo)

- **Government Leadership Award**
  - Southern Region of CALAFCO

- **Lifetime Achievement Award**
  - Bob Braitman (retired Executive Officer)
### 2019 Achievement Award Nominations

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<tr>
<th>Category</th>
<th>Nominee/Description</th>
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<td><strong>2015</strong></td>
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<tr>
<td>Mike Gotch Courage &amp; Innovation in Local Government Leadership Award</td>
<td>Yuba County Water Agency</td>
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<tr>
<td>Distinguished Service Award</td>
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</tr>
<tr>
<td>Most Effective Commission</td>
<td>Mary Jane Griego, Yuba LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Butte LAFCo</td>
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<tr>
<td>Outstanding Commissioner</td>
<td>Marjorie Blom, formerly of Stanislaus LAFCo</td>
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<tr>
<td>Outstanding LAFCo Professional</td>
<td>Matthew Beekman, formerly of Stanislaus LAFCo</td>
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<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Sam Martinez, San Bernardino LAFCo</td>
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<tr>
<td>Project of the Year</td>
<td>Terri Tuck, Yolo LAFCo</td>
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<td>Government Leadership Award</td>
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<td>CALAFCO Associate Member of the Year</td>
<td>Formation of the Ventura County Waterworks District No. 38 (Ventura LAFCo) and 2015 San Diego County Health Care Services five-year sphere of influence and service review report (San Diego LAFCo)</td>
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<td>Legislators of the Year Award</td>
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</tr>
<tr>
<td>Lifetime Achievement Award</td>
<td>The Cities of Dublin, Pleasanton, Livermore and San Ramon, the Dublin San Ramon Services District and the Zone 7 Water Agency</td>
</tr>
<tr>
<td></td>
<td>Michael Colantuono of Colantuono, Highsmith &amp; Whatley</td>
</tr>
<tr>
<td></td>
<td><strong>Assembly member Chad Mayes</strong></td>
</tr>
<tr>
<td></td>
<td>Jim Chapman (Lassen LAFCo) and Chris Tooker (formerly of Sacramento LAFCo)</td>
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<tr>
<td><strong>2014</strong></td>
<td></td>
</tr>
<tr>
<td>Mike Gotch Courage &amp; Innovation in Local Government Leadership Award</td>
<td>David Church, San Luis Obispo LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td></td>
</tr>
<tr>
<td>Most Effective Commission</td>
<td>Kate McKenna, Monterey LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Santa Clara LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Stephen Lucas, Butte LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional</td>
<td>Paul Norsell, Nevada LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Kate McKenna, Monterey LAFCo</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Paige Hensley, Yuba LAFCo</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td><strong>LAFCo Procedures Guide: 50th Year Special Edition</strong>, San Diego LAFCo</td>
</tr>
<tr>
<td>Legislators of the Year Award</td>
<td>Orange County Water District, City of Anaheim, Irvine Ranch Water District, and Yorba Linda Water District</td>
</tr>
<tr>
<td>Lifetime Achievement Award</td>
<td>Assembly member Katcho Achadjian</td>
</tr>
<tr>
<td></td>
<td>Susan Wilson, Orange LAFCo</td>
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<tr>
<td><strong>2013</strong></td>
<td></td>
</tr>
<tr>
<td>Mike Gotch Courage &amp; Innovation in Local Government Leadership Award</td>
<td>Simón Salinas, Commissioner, Monterey LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td></td>
</tr>
<tr>
<td>Most Effective Commission</td>
<td>Roseanne Chamberlain, Amador LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Stanislaus LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Harry Ehrlich, San Diego LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional</td>
<td>Jerry Gladbach, Los Angeles LAFCo</td>
</tr>
<tr>
<td>LAFCo Outstanding LAFCo Clerk</td>
<td>Lou Ann Texeira, Contra Costa</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Kate Sibley, Contra Costa LAFCo</td>
</tr>
<tr>
<td></td>
<td>Plan for Agricultural Preservation, Stanislaus LAFCo</td>
</tr>
<tr>
<td>Award</td>
<td>Nominations</td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td>Orange County LAFCo Community Islands Taskforce, Orange LAFCo</td>
</tr>
<tr>
<td>Legislators of the Year Award</td>
<td>Senators Bill Emmerson and Richard Roth</td>
</tr>
<tr>
<td>Lifetime Achievement Award</td>
<td>H. Peter Faye, Yolo LAFCo; Henry Pellissier, Los Angeles LAFCo; Carl Leverenz, Butte LAFCo; Susan Vicklund-Wilson, Santa Clara LAFCo.</td>
</tr>
</tbody>
</table>

### 2012

<table>
<thead>
<tr>
<th>Award</th>
<th>Nominator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Gotch Courage &amp; Innovation in</td>
<td>Bill Chiat, CALAFCO Executive Director</td>
</tr>
<tr>
<td>Local Government Leadership Award</td>
<td></td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Marty McClelland, Commissioner, Humboldt LAFCo</td>
</tr>
<tr>
<td>Most Effective Commission</td>
<td>Sonoma LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Stephen A. Souza, Commissioner, Yolo LAFCo and CALAFCO Board of Directors</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Sherwood Darlington, Monterey</td>
</tr>
<tr>
<td>LAFCo Outstanding LAFCo Professional</td>
<td>Carole Cooper, Sonoma LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Gwenna MacDonald, Lassen LAFCo</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Countywide Service Review &amp; S01 Update, Santa Clara LAFCo</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td>North Orange County Coalition of Cities, Orange LAFCo</td>
</tr>
<tr>
<td>Lifetime Achievement Award</td>
<td>P. Scott Browne, Legal Counsel LAFCos</td>
</tr>
</tbody>
</table>

### 2011

<table>
<thead>
<tr>
<th>Award</th>
<th>Nominator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Gotch Courage &amp; Innovation in</td>
<td>Martin Tuttle, Deputy Director for Planning, Caltrans</td>
</tr>
<tr>
<td>Local Government Leadership Award</td>
<td>Mike McKeever, Executive Director, SACOG</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Carl Leverenz, Commissioner and Chair, Butte</td>
</tr>
<tr>
<td>LAFCo Most Effective Commission</td>
<td>San Bernardino LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Keene Simonds, Executive Officer, Napa LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Louis R. Calcagno, Monterey LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCO Professional</td>
<td>June Savala, Deputy Executive Officer, Los Angeles LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Debbie Shubert, Ventura LAFCo</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Cortese-Knox-Hertzberg Definitions Revision</td>
</tr>
<tr>
<td></td>
<td>Bob Braitman, Scott Browne, Clark Alsop, Carole Cooper, and George Spiliotis</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td>Contra Costa Sanitary District</td>
</tr>
<tr>
<td></td>
<td>Elsinore Water District and Elsinore Valley Municipal Water District</td>
</tr>
</tbody>
</table>

### 2010

<table>
<thead>
<tr>
<th>Award</th>
<th>Nominator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Gotch Courage &amp; Innovation in</td>
<td>Helen Thompson, Commissioner, Yolo LAFCo</td>
</tr>
<tr>
<td>Local Government Leadership Award</td>
<td>Kathleen Rollings-McDonald, Executive Officer, San Bernardino LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Bob Braitman, Executive Officer, Santa Barbara LAFCo</td>
</tr>
<tr>
<td>Most Effective Commission</td>
<td>Tulare LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Roger Anderson, Ph.D., CALAFCO Chair, Santa Cruz LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>George Lange, Ventura LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCO Professional</td>
<td>Harry Ehrlich, Government Consultant, San Diego LAFCo</td>
</tr>
</tbody>
</table>
## 2019 Achievement Award Nominations

<table>
<thead>
<tr>
<th>Category</th>
<th>Nominee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Candie Fleming, Fresno LAFCo</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Butte LAFCo</td>
</tr>
<tr>
<td></td>
<td>Sewer Commission - Oroville Region Municipal Service Review</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td>Nipomo Community Services District and the County of San Luis Obispo</td>
</tr>
<tr>
<td>Special Achievement</td>
<td>Chris Tooker, Sacramento LAFCo and CALAFCO Board of Directors</td>
</tr>
<tr>
<td><strong>2009</strong></td>
<td></td>
</tr>
<tr>
<td>Mike Gotch Courage &amp; Innovation in Local Government Leadership Award</td>
<td>Paul Hood, Executive Officer, San Luis Obispo LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>William Zumwalt, Executive Officer, Kings LAFCo</td>
</tr>
<tr>
<td>Most Effective Commission</td>
<td>Napa LAFCo</td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Susan Vicklund Wilson, CALAFCO Vice Chair</td>
</tr>
<tr>
<td></td>
<td>Jerry Gladbach, CALAFCO Treasurer</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Larry M. Fortune, Fresno LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional</td>
<td>Pat McCormick, Santa Cruz LAFCo Executive Officer</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Emmanuel Abello, Santa Clara LAFCo</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Orange LAFCo Boundary Report</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td>Cities of Amador City, Jackson, Ione, Plymouth &amp; Sutter Creek; Amador County; Amador Water Agency; Pine Grove CSD – Countywide MSR Project</td>
</tr>
<tr>
<td>Legislator of the Year Award</td>
<td>Assembly Member Jim Silva</td>
</tr>
<tr>
<td><strong>2008</strong></td>
<td></td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Peter M. Detwiler, Senate Local Government Committee Chief Consultant</td>
</tr>
<tr>
<td>Most Effective Commission</td>
<td>Yuba LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Dennis Hansberger, San Bernardino LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional</td>
<td>Michael Ott, San Diego LAFCo Executive Officer</td>
</tr>
<tr>
<td></td>
<td>Martha Poyatos, San Mateo Executive Officer</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Wilda Turner, Los Angeles LAFCc</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>Kings LAFCo</td>
</tr>
<tr>
<td>Government Leadership Award</td>
<td>City and Community District MSR and SOI Update</td>
</tr>
<tr>
<td>Legislator of the Year Award</td>
<td>San Bernardino Board of Supervisors</td>
</tr>
<tr>
<td></td>
<td>Assembly Member Anna M. Caballero</td>
</tr>
<tr>
<td><strong>2007</strong></td>
<td></td>
</tr>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Kathy Long, Board Chair, Ventura LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>William D. Smith, San Diego Legal</td>
</tr>
<tr>
<td>Counsel Most Effective Commission</td>
<td>Santa Clara LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner</td>
<td>Gayle Uilkema, Contra Costa LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional</td>
<td>Joyce Crosthwaite, Orange LAFCo Executive Officer</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk</td>
<td>Debby Chamberlin, San Bernardino LAFCo</td>
</tr>
<tr>
<td>Project of the Year</td>
<td>San Bernardino LAFCo and City of Fontana Islands Annexation Program</td>
</tr>
</tbody>
</table>
# 2019 Achievement Award Nominations

**Government Leadership Award**  
City of Fontana - Islands Annexation Program  
John T. “Jack” Knox

**Lifetime Achievement**

<table>
<thead>
<tr>
<th>Award</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Everett Millais, CALAFCO Executive Officer and Executive Officer of Ventura LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Clark Alsop, CALAFCO Legal Counsel</td>
</tr>
<tr>
<td>Most Effective Commission Award</td>
<td>Alameda LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner Award</td>
<td>Ted Grandsen, Ventura LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional Award</td>
<td>Chris Tooker, Sacramento LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk Award</td>
<td>Larry Calemine, Los Angeles LAFCo Executive Officer</td>
</tr>
<tr>
<td>Project of the Year Award</td>
<td>Janice Bryson, San Diego LAFCo</td>
</tr>
<tr>
<td>Outstanding Government Leadership Award</td>
<td>Marilyn Flemmer, Sacramento LAFCo</td>
</tr>
<tr>
<td>Legislator of the Year Award</td>
<td>Sacramento Municipal Utility District Sphere of Influence Amendment and Annexation; Sacramento LAFCo</td>
</tr>
<tr>
<td></td>
<td>Cities of Porterville, Tulare, and Visalia and Tulare LAFC Island Annexation Program</td>
</tr>
<tr>
<td></td>
<td>Senator Christine Kehoe</td>
</tr>
</tbody>
</table>

**2005**

<table>
<thead>
<tr>
<th>Award</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Peter Herzog, CALAFCO Board, Orange LAFCo</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Elizabeth Castro Kemper, Yolo LAFCo</td>
</tr>
<tr>
<td>Most Effective Commission Award</td>
<td>Ventura LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner Award</td>
<td>Art Aseltine, Yuba LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional Award</td>
<td>Henri Pellissier, Los Angeles LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk Award</td>
<td>Bruce Baracco, San Joaquin LAFCo</td>
</tr>
<tr>
<td>Project of the Year Award</td>
<td>Danielle Ball, Orange LAFCo</td>
</tr>
<tr>
<td>Outstanding Government Leadership Award</td>
<td>San Diego LAFCo</td>
</tr>
<tr>
<td></td>
<td>MSR of Fire Protection and Emergency Medical Services</td>
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<tr>
<td></td>
<td>Sacramento Area Council of Governments (SACOG)</td>
</tr>
</tbody>
</table>

**2004**

<table>
<thead>
<tr>
<th>Award</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Scott Harvey, CALAFCO Executive Director</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Julie Howard, Shasta LAFCo</td>
</tr>
<tr>
<td>Most Effective Commission Award</td>
<td>San Diego LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner Award</td>
<td>Edith Johnsen, Monterey LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional Award</td>
<td>David Kindig, Santa Cruz LAFCo</td>
</tr>
<tr>
<td>Project of the Year Award</td>
<td>San Luis Obispo LAFCo</td>
</tr>
<tr>
<td></td>
<td>Nipomo CSD SOI Update, MSR, and EIR</td>
</tr>
</tbody>
</table>

**2003**

<table>
<thead>
<tr>
<th>Award</th>
<th>Recipient</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outstanding CALAFCO Member</td>
<td>Michael P. Ryan, CALAFCO Board Member</td>
</tr>
<tr>
<td>Distinguished Service Award</td>
<td>Henri F. Pellissier, Los Angeles LAFCo</td>
</tr>
<tr>
<td>Most Effective Commission Award</td>
<td>San Luis Obispo LAFCo</td>
</tr>
<tr>
<td>Outstanding Commissioner Award</td>
<td>Bob Salazar, El Dorado LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Professional Award</td>
<td>Shirley Anderson, San Diego LAFCo</td>
</tr>
<tr>
<td>Outstanding LAFCo Clerk Award</td>
<td>Lori Fleck, Siskiyou LAFCo</td>
</tr>
</tbody>
</table>
2019 Achievement Award Nominations

Project of the Year Award
Napa LAFCo
Comprehensive Water Service Study
James M. Roddy

Special Achievement Award

2002

Outstanding CALAFCO Member
Ken Lee, CALAFCo Legislative Committee Chair
Most Effective Commission Award
San Diego LAFCo Outstanding
Commissioner Award
Ed Snively, Imperial LAFCo
Outstanding LAFCo Professional Award
Paul Hood, San Luis Obispo LAFCo
Outstanding LAFCo Clerk Award
Danielle Ball, Orange LAFCo
Project of the Year Award
San Luis Obispo LAFCo
Outstanding Government Leadership Award
Napa LAFCo, Napa County Farm Bureau, Napa Valley Vintners Association, Napa Valley Housing Authority, Napa County Agricultural Commissioner's Office, Napa County Counsel Office, and Assembly Member Patricia Wiggins

2001

Outstanding CALAFCO Member
SR Jones, CALAFCO Executive Officer
Distinguished Service Award
David Martin, Tax Area Services Section, State Board of Equalization
Outstanding Commissioner Award
H. Peter Faye, Yolo LAFCo
Outstanding LAFCo Professional Award
Ingrid Hansen, San Diego LAFCo
Project of the Year Award
Santa Barbara LAFCo
Outstanding Government Leadership Award
Alameda County Board of Supervisors, Livermore City Council, Pleasanton City Council
Legislator of the Year Award
Senator Jack O'Connell

2000

Outstanding CALAFCO Member
Ron Wootton, CALAFCO Board Chair
Distinguished Service Award
Ben Williams, Commission on Local Governance for the 21st Century
Most Effective Commission Award
Yolo LAFCo
Outstanding Commissioner
Rich Gordon, San Mateo LAFCo
Outstanding LAFCo Professional Award
Annamarie Perrella, Contra Costa LAFCo
Outstanding LAFCo Clerk Award
Susan Stahmann, El Dorado LAFCo
Project of the Year Award
San Diego LAFCo
Legislator of the Year Award
Robert Hertzberg, Assembly Member

1999

Distinguished Service Award
Marilyn Ann Flemmer-Rodgers, Sacramento LAFCo
Most Effective Commission Award
Orange LAFCo
Outstanding Executive Officer Award
Don Graff, Alameda LAFCo
Outstanding LAFCo Clerk Award
Dory Adams, Marin LAFCo
Most Creative Solution to a Multi-Jurisdictional Problem
San Diego LAFCo
Outstanding Government Leadership Award
Assembly Member John Longville
Legislator of the Year Award
Assembly Member Robert Hertzberg
2019 Achievement Award Nominations

1998
Outstanding CALAFCO Member
Dana Smith, Orange LAFCo

Distinguished Service Award
Marvin Panter, Fresno LAFCo

Most Effective Commission Award
San Diego LAFCo

Outstanding Executive Officer Award
George Spilotis, Riverside LAFCo

Outstanding Staff Analysis
Joe Convery, San Diego LAFCo

Outstanding Government Leadership Award
Joyce Crosthwaite, Orange LAFCo

Santa Clara County Planning Department

1997
Most Effective Commission Award
Orange LAFCo

Outstanding Executive Officer Award
George Finney, Tulare LAFCo

Outstanding Staff Analysis
Annamaria Perrella, Contra Costa LAFCo

Outstanding Government Leadership Award
South County Issues Discussion Group

Most Creative Solution to a Multi-Jurisdictional Problem
Alameda LAFCo and Contra Costa LAFCo

Legislator of the Year Award
Assembly Member Tom Torlakson

Please join us for the
CALAFCO Annual Conference
October 30 – November 1, 2019
Sacramento, California
June 25, 2019

To: Local Agency Formation Commission Members and Alternate Members

From: Shiva Frentzen, Committee Chair
CALAFCO Board Election Committee
CALAFCO Board of Directors

RE: Nominations for 2019/2020 CALAFCO Board of Directors

Nominations are now open for the fall elections of the CALAFCO Board of Directors. Serving on the CALAFCO Board is a unique opportunity to work with other commissioners throughout the state on legislative, fiscal and operational issues that affect us all. The Board meets four to five times each year at alternate sites around the state. Any LAFCo commissioner or alternate commissioner is eligible to run for a Board seat.

CALAFCO’s Election Committee is accepting nominations for the following seats on the CALAFCO Board of Directors:

<table>
<thead>
<tr>
<th>Northern Region</th>
<th>Central Region</th>
<th>Coastal Region</th>
<th>Southern Region</th>
</tr>
</thead>
<tbody>
<tr>
<td>County Member</td>
<td>City Member</td>
<td>City Member</td>
<td>County Member</td>
</tr>
<tr>
<td>District Member</td>
<td>Public Member</td>
<td>Public Member</td>
<td>District Member</td>
</tr>
</tbody>
</table>

The election will be conducted during Regional Caucuses at the CALAFCO Annual Conference prior to the Annual Membership Meeting on Thursday, October 31, 2019 at the Hyatt Regency in Sacramento, CA.

Please inform your Commission that the CALAFCO Election Committee is accepting nominations for the above-cited seats until Monday, September 30, 2019.

Incumbents are eligible to run for another term. Nominations received by September 30 will be included in the Election Committee’s Report and will be on the ballot. The Report will be distributed to LAFCo members no later than October 16, 2019 and ballots made available to Voting Delegates at the Annual Conference. Nominations received after this date will be returned; however, nominations will be permitted from the floor during the Regional Caucuses or during at-large elections, if required, at the Annual Membership Meeting.

For those member LAFCos who cannot send a representative to the Annual Meeting an electronic ballot will be made available if requested in advance. The ballot request must be made no later than Monday, September 30, 2019. Completed absentee ballots must be returned by 8:00 a.m., Monday, October 28, 2019.

Should your Commission nominate a candidate, the Chair of your Commission must complete the attached Nomination Form and the Candidate’s Resume Form, or provide the specified information in another format other than a resume. Commissions may also include a letter of recommendation or resolution in support of their nominee.
The nomination forms and materials must be received by the CALAFCO Executive Director no later than Monday, September 30, 2019 at 5:00 p.m. Here is a summary of the deadlines for this year’s nomination process:

- **June 26** – Nomination Announcement and packet sent to LAFCo membership and posted on the CALAFCO website.
- **September 30** – Completed Nomination packet due
- **September 30** – Request for an absentee/electronic ballot due
- **September 30** – Voting delegate name due to CALAFCO
- **October 16** – Distribution of the Election Committee Report (includes all completed/submitted nomination papers)
- **October 16** – Distribution of requested absentee/electronic ballots.
- **October 28** – Absentee ballots due to CALAFCO
- **October 31** – Elections

Returning the nomination form prior to the deadline ensures your nominee is placed on the ballot. Names will be listed in the order nominations were received should there be multiple candidates. Electronic filing of nomination forms and materials is encouraged to facilitate the recruitment process. Please send e-mails with forms and materials to info@calafco.org. Alternatively, nomination forms and materials can be mailed or faxed to the address or fax number below. Please forward nominations to:

CALAFCO Election Committee c/o Executive Director  
California Association of Local Agency Formation Commissions  
1020 12th Street, Suite 222  
Sacramento, California 95814  
FAX: 916-442-6535  
EMAIL: info@calafco.org

Questions about the election process can be sent to the Chair of the Committee, Shiva Frentzen, at sfrentzen@calafco.org or by calling her at 530-621-5390. You may also contact CALAFCO Executive Director Pamela Miller at pmiller@calafco.org or by calling 916-442-6536.

Members of the 2019/2020 CALAFCO Election Committee are:

- Shiva Frentzen, Chair  
sfrentzen@calafco.org  
El Dorado LAFCo (Central Region)  
530-621-5390

- Josh Susman  
jsusman@calafco.org  
Nevada LAFCo (Northern Region)  
530-265-7180

- Cheryl Brothers  
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Orange LAFCo (Southern Region)  
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Attached please find a copy of the CALAFCO Board of Directors Nomination and Election Procedures as well as the current listing of Board Members and corresponding terms of office.

Please consider joining us!

Enclosures
Board of Directors Nomination and Election Procedures and Forms

The procedures for nominations and election of the CALAFCO Board of Directors [Board] are designed to assure full, fair and open consideration of all candidates, provide confidential balloting for contested positions and avoid excessive demands on the time of those participating in the CALAFCO Annual Conference.

The Board nomination and election procedures shall be:

1. Appointment of an Election Committee:
   a. Following the Annual Membership Meeting the Board shall appoint an Election Committee of four members of the Board. The Election Committee shall consist of one member from each region whose term is not ending.  
   
   b. The Board shall appoint one of the members of the Election Committee to serve as Chairman. The CALAFCO Executive Officer shall appoint a CALAFCO staff member to serve as staff for the Election Committee in cooperation with the CALAFCO Executive Director.
   
   c. Each region shall designate a regional representative to serve as staff liaison to the Election Committee.

   d. Goals of the Committee are to provide oversight of the elections process and to encourage and solicit candidates by region who represent member LAFCos across the spectrum of geography, size, and urban suburban and rural population if there is an open seat for which no nominations papers have been received close to the deadline.

2. Announcement to All Member LAFCos:

   a. No later than three months prior to the Annual Membership Meeting, the Election Committee Chair shall send an announcement to each LAFCo for distribution to each commissioner and alternate. The announcement shall include the following:

   i. A statement clearly indicating which offices are subject to the election.

   ii. A regional map including LAFCos listed by region.

   iii. The dates by which all nominations must be received by the Election Committee. The deadline shall be no later than 30 days prior to the opening of the Annual Conference. Nominations received after the closing date shall be returned to the proposing LAFCo marked “Received too late for Elections Committee action.”

   iv. The names of the Election Committee members with the Committee Chairman’s LAFCo address and phone number, and the names and contact information for each of the regional representatives.

   v. The address to send the nominations forms.

   vi. A form for a Commission to use to nominate a candidate and a candidate resume form of no more than one page each to be completed for each nominee.

b. No later than four months before the annual membership meeting, the Election Committee Chairman shall send an announcement to the Executive Director for distribution to each member LAFCo and for publication in the newsletter and on the website. The announcement shall include the following:

   

Key Timeframes for Nominations Process

<table>
<thead>
<tr>
<th>Days</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>30</td>
<td>Nomination announcement</td>
</tr>
<tr>
<td>30</td>
<td>Nomination deadline</td>
</tr>
<tr>
<td>14</td>
<td>Committee report released</td>
</tr>
</tbody>
</table>

*Days prior to annual membership meeting
i. A statement clearly indicating which offices are subject to the election.

ii. The specific date by which all nominations must be received by the Election Committee. Nominations received after the closing dates shall be returned to the proposing LAFCo marked "Received too late for Election Committee action."  

iii. The names of the Election Committee members with the Committee Chair’s LAFCo address and phone number, and the names and contact information for each of the regional representatives.  

iv. Requirement that nominated individual must be a commissioner or alternate commissioner from a member in good standing within the region.

c. A copy of these procedures shall be posted on the web site.

3. THE ELECTION COMMITTEE:

a. The Election Committee and the regional representatives have the responsibility to monitor nominations and help assure that there are adequate nominations from each region for each seat up for election. No later than two weeks prior to the Annual Conference, the Election Committee Chair shall distribute to the members the Committee Report organized by regions, including copies of all nominations and resumes, which are received prior to the end of the nomination period.  

b. At the close of the nominations the Election Committee shall prepare regional ballots. Each region will receive a ballot specific to that region. Each region shall conduct a caucus at the Annual Conference for the purpose of electing their designated seats. Caucus elections must be held prior to the annual membership meeting at the conference. The Executive Director or assigned staff along with a member of the Election Committee shall tally ballots at each caucus and provide the Election Committee the names of the elected Board members and any open seats. In the event of a tie, the staff and Election Committee member shall immediately conduct a run-off ballot of the tied candidates.  

c. Make available sufficient copies of the Committee Report for each Voting Delegate by the beginning of the Annual Conference.

d. Make available blank copies of the nomination forms and resume forms to accommodate nominations from the floor at either the caucuses or the annual meeting (if an at-large election is required).

e. Advise the Executive Director to provide "CANDIDATE" ribbons to all candidates attending the Annual Conference.  

f. Post the candidate statements/resumes organized by region on a bulletin board near the registration desk.

g. Regional elections shall be conducted as described in Section 4 below. The representative from the Election Committee shall serve as the Presiding Officer for the purpose of the caucus election.  

h. Following the regional elections, in the event that there are open seats for any offices subject to the election, the Election Committee Chair shall notify the Chair of the Board of Directors that an at-large election will be required at the annual membership meeting and to provide a list of the number and category of seats requiring an at-large election.
4. ELECTRONIC BALLOT FOR LAFCO IN GOOD STANDING NOT ATTENDING ANNUAL MEETING

Limited to the elections of the Board of Directors

a. Any LAFCo in good standing shall have the option to request an electronic ballot if there will be no representative attending the annual meeting.

b. LAFCOs requesting an electronic ballot shall do so in writing no later than 30 days prior to the annual meeting.

c. The Executive Director shall distribute the electronic ballot no later than two weeks prior to the annual meeting.

d. LAFCo must return the ballot electronically to the executive director no later than three days prior to the annual meeting.

e. LAFCos voting under this provision may discard their electronic ballot if a representative is able to attend the annual meeting.

f. LAFCos voting under this provision may only vote for the candidates nominated by the Election Committee and may not vote in any run-off elections.

5. AT THE TIME FOR ELECTIONS DURING THE REGIONAL CAUCUSES OR ANNUAL MEMBERSHIP MEETING:

a. The Election Committee Chairman, another member of the Election Committee or the Chair’s designee (hereafter called the Presiding Officer) shall:

   i. Review the election procedure with the membership.

   ii. Present the Election Committee Report (previously distributed).

   iii. Call for nominations from the floor by category for those seats subject to this election:

      1. For city member.

      2. For county member.

      3. For public member.

      4. For special district member.

b. To make a nomination from the floor, a LAFCo, which is in good standing, shall identify itself and then name the category of vacancy and individual being nominated. The nominator may make a presentation not to exceed two minutes in support of the nomination.

c. When there are no further nominations for a category, the Presiding Officer shall close the nominations for that category.

d. The Presiding Officer shall conduct a “Candidates Forum”. Each candidate shall be given time to make a brief statement for their candidacy.

e. The Presiding Officer shall then conduct the election:

   i. For categories where there are the same number of candidates as vacancies, the Presiding Officer shall:

      1. Name the nominees and offices for which they are nominated.

      2. Call for a voice vote on all nominees and thereafter declare those unsupported candidates duly elected.
ii. For categories where there are more candidates than vacancies, the Presiding Officer shall:
   
   1. Poll the LAFcos in good standing by written ballot.
   
   2. Each LAFCo in good standing may cast its vote for as many nominees as there are vacancies to be filled. The vote shall be recorded on a tally sheet.
   
   3. Any ballots submitted electronically for candidates included in the Election Committee Report shall be added to the tally.\(^8\)
   
   4. With assistance from CALAFCO staff, tally the votes cast and announce the results.
   
iii. Election to the Board shall occur as follows:
   
   1. The nominee receiving the majority\(^6\) of votes cast is elected.
   
   2. In the case of no majority, the two nominees receiving the two highest number of votes cast shall face each other in a run-off election. Electronic ballots are not included in the tally for any run-off election(s).\(^6\)
   
   3. In case of tie votes\(^6\):
      
      a. A second run-off election shall be held with the same two nominees.
      
      b. If there remains a tie after the second run-off, the winner shall be determined by a draw of lots.
   
   4. In the case of two vacancies, any candidate receiving a majority of votes cast is elected.\(^6\)
      
      a. In the case of no majority for either vacancy, the three nominees receiving the three highest number of votes cast shall face each other in a run-off election.
      
      b. In the case of no majority for one vacancy, the two nominees receiving the second and third highest number of votes cast shall face each other in a run-off election.
      
      c. In the event of a tie, a second run-off election shall be held with the tied nominees. If there remains a tie after the second run-off election the winner shall be determined by a draw of lots.

6. ADDITIONAL PROCEDURES

a. For categories where there are more candidates than vacancies, names will be listed in the order nominated.

b. The Election Committee Chair shall announce and introduce all Board Members elected at the Regional Caucuses at the annual business meeting.\(^8\)

c. In the event that Board seats remain unfilled after a Regional Caucus, an election will be held immediately at the annual business meeting to fill the position at-large. Nominations will be taken from the floor and the election process will follow the procedures described in Section 4 above. Any commissioner or alternate from a member LAFCo may be nominated for at-large seats.

d. Seats elected at-large become subject to regional election at the expiration of the term. Only representatives from the region may be nominated for the seat.

e. As required by the Bylaws, the members of the Board shall meet as soon as possible after
election of new board members for the purpose of electing officers, determining meeting
places and times for the coming year, and conducting any other necessary business.

7. LOSS OF ELECTION IN HOME LAFCo

Board Members and candidates who lose elections in their home office shall notify the
Executive Director within 15 days of the certification of the election.

8. FILLING BOARD VACANCIES

Vacancies on the Board of Directors may be filled by appointment by the Board for the balance
of the unexpired term. Appointees must be from the same category as the vacancy, and should
be from the same region.

These policies and procedures were adopted by the CALABCO Board of Directors on 12 January 2007 and amended on 9 November 2007, 8 February
versions of the policies.

CALAFCO Regions

FOUR REGIONS
The counties in each of the four regions consist of the following:

**Northern Region**
- Butte
- Colusa
- Del Norte
- Glenn
- Humboldt
- Lake
- Lassen
- Mendocino
- Modoc
- Nevada
- Plumas
- Shasta
- Sierra
- Siskiyou
- Sutter
- Tehama
- Trinity
- Yuba

**CONTACT:** Steve Lucas  
Butte LAFCo  
slucas@buttecounty.net

**Coastal Region**
- Alameda
- Contra Costa
- Marin
- Monterey
- Napa
- San Benito
- San Francisco
- San Luis Obispo
- San Mateo
- Santa Barbara
- Santa Clara
- Santa Cruz
- Solano
- Sonoma
- Ventura

**CONTACT:** Martha Poyatos  
San Mateo LAFCo  
mpoyatos@smcgov.org

**Southern Region**
- Orange
- Los Angeles
- Imperial
- Riverside
- San Bernardino
- San Diego

**CONTACT:** Keene Simonds  
San Diego LAFCo  
keene.simonds@sdcounty.ca.gov

**Central Region**
- Alpine
- Amador
- Calaveras
- El Dorado
- Fresno
- Inyo
- Kern
- Kings
- Madera
- Mariposa
- Merced
- Mono
- Placer
- Sacramento
- San Joaquin
- Stanislaus
- Tulare
- Tuolumne
- Yolo

**CONTACT:** Christine Crawford, Yolo LAFCo  
christine.crawford@yoicounty.org
Board of Directors
2019/2020 Nominations Form

Nomination to the CALAFCO Board of Directors

In accordance with the Nominations and Election Procedures of CALAFCO,
___________________________ LAFCo of the ______________________ Region

Nominates ____________________________

for the (check one)   ☐ City     ☐ County    ☐ Special District    ☐ Public

Position on the CALAFCO Board of Directors to be filled by election at the next Annual
Membership Meeting of the Association.

___________________________
LAFCo Chair

___________________________
Date

NOTICE OF DEADLINE

Nominations must be received by September 30, 2019
at 5:00 p.m. to be considered by the Election Committee.
Send completed nominations to:
CALAFCO Election Committee
CALAFCO
1020 12th Street, Suite 222
Sacramento, CA 95814
Board of Directors
2019/2020 Candidate Resume Form

Nominated By: ______________________ LAFCo __________ Date: __________

Region (please check one): □ Northern □ Coastal □ Central □ Southern

Category (please check one): □ City □ County □ Special District □ Public

Candidate Name

Address

Phone Office ____________ Mobile ____________
e-mail

Personal and Professional Background:

LAFCo Experience:

CALAFCO or State-level Experience:
Availability:

Other Related Activities and Comments:

NOTICE OF DEADLINE

Nominations must be received by September 30, 2019 at 5:00 p.m. to be considered by the Election Committee. Send completed nominations to: CALAFCO Election Committee CALAFCO 1020 12th Street, Suite 222 Sacramento, CA 95814